Governing Board Meeting Minutes

Date: Thursday, November 12, 2026 via Zoom: Meeting ID: 947 1785 9133 Passcode: aW85kL Time: 5:00 p.m. to 5:30 p.m. Recorded by: C. Campora	
Attendees: GB Chair M. Thompson, GB Finance Chair M. Liao-Troth Executive Board members J. Smith, C. Campora Staff Board members A. Aki, M. Lee, and J. Waterhouse Student Representative: K. Chase Others: Principal D. Oshiro, K. Aki, Wes Stroble (Finance Director) **Absent**: J. Dixon, M. Simmons, J. Yukitomo, J. Drummundo	
I. CALL TO ORDER	M. Thompson called the meeting to order at 5:00 p.m.
II. APPROVAL OF MINUTES (October 2026)	Board Action: to be approved at next meeting; quorum not met
III. PARENT AND PUBLIC COMMENT	• None
IV. OLD BUSINESS	• None
V. NEW BUSINESS **A. Finance Report (Wes Stroble) – Action Item**	**W. Stroble presented monthly finance report:** • Presentation of current budget; per-pupil funding is projected higher than expected • Books and payroll reconciled and improved standard operating procedures are being put in place to document process and decisions going forward • Board Action: to be approved at next meeting; quorum not met

VI. OTHER BUSINESS PRINCIPAL REPORT (ORAL)	**Principal Oshiro oral report topic highlights:** • **Policy:** Elementary accounting policy revisions for lesson payments were explained, including updated invoice submission and processing procedures, updated accounting personnel names, a combined invoice payment cap with no restriction on number of invoices included, and requirement for invoices to be verified against the previously approved Extra-Curricular Lesson Request form. • **Academics & Programs:** Elementary and secondary operations were reported as running smoothly, professional development is underway, MBTA recently participated in Courts in the Community, and the winter event is scheduled in December.
VII. ADJOURNMENT	Adjournment at 5:30 pm